ACADEMIC EVENT REPORT

DARUL FALAH ISLAMIC ACADEMY

Event ID:	86
Event Title:	Report Submission
Date:	2025-08-28
Department:	DFIA OAA

PARTICIPANTS

Students, faculty members, administrative staff, and department coordinators.

EVENT SUMMARY

The Report Submission event was successfully conducted, allowing students to submit their academic and project reports on time. The department ensured that submission guidelines were clearly communicated, and all reports were checked for completeness and adherence to required formats. The process facilitated proper documentation of student work and maintained academic accountability and record-keeping standards.

SUGGESTIONS & RECOMMENDATIONS

1.Provide prior reminders to students regarding submission deadlines to avoid delays. 2.Introduce an online submission portal to streamline the process and reduce manual workload. 3.Ensure verification of report formats and content before final acceptance.

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