

# ACADEMIC EVENT REPORT



Event ID:	102
Event Title:	Monthly Leave
Date:	2025-10-02
Department:	DFIA OAA

## PARTICIPANTS

All students

## EVENT SUMMARY

The Monthly Leave was granted to students as per the academic calendar. The leave provided students with an opportunity to spend time with their families, refresh themselves mentally and physically, and attend personal matters. All students followed the prescribed leave procedures, and attendance records were properly maintained. Academic activities resumed smoothly after the leave without any disruption.

## SUGGESTIONS & RECOMMENDATIONS

Prior notification and reminders may be shared well in advance. Clear reporting time after leave should be emphasized.