

ACADEMIC EVENT REPORT



Event ID:	132
Event Title:	Staff & Management Meeting
Date:	2025-12-02
Department:	DFIA Staff & Management

PARTICIPANTS

Principal, Vice Principal, Teaching Staff, Administrative Staff

EVENT SUMMARY

The meeting was conducted to discuss academic planning, staff responsibilities, student performance, and institutional development. Important decisions were taken regarding academic schedules and administrative coordination.

SUGGESTIONS & RECOMMENDATIONS

Regular follow-up meetings should be conducted. Improved communication between departments is suggested.